

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
REGULAR MEETING**

**Avoca Elementary School Media Center
Thursday, October 13, 2016 – 7:00 PM**

MEETING MINUTES DRAFT

1. CALL TO ORDER

President Zabor called the meeting to order at 7:05 PM

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

President Zabor invited the Avoca Elementary Student Council to lead the Pledge of Allegiance which was followed by a Moment of Silence.

3. ROLL CALL

Members Present: Zabor, Bullard, Charney, Hoist, French, Monaco, Sokacz

Members Absent:

Also Present: Superintendent Ken Nicholl
Assistant Superintendent Joe Haynes
Director of Business Services Beky Silkworth
Secretary to the Board Nancy Maplethorpe

Also Present: Yale Expositor Reporter Jim Brown, Lewis & Knopf Representative
Kim Lindsey, Kathleen Hooper, Avoca Elementary Principal
Therese Damman, Avoca Elementary Student Council Representatives,
several Avoca Elementary staff and parents

4. ADOPTION OF THE AGENDA (Amended)

Motion by Charney seconded by Bullard to adopt the agenda as amended.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

5. CORRESPONDENCE

- Thank you note from the family of Crystal Korotko for the Board's expression of kindness and sympathy during the recent passing of her father-in-law.
- Congratulated Assistant Superintendent Joe Haynes for seeking out funds and being awarded an Early Literacy Grant from the State of Michigan for over \$18,000.

6. PUBLIC PARTICIPATION

A. Special Guests

Avoca Elementary Student Council Members and Avoca Staff welcomed the Board to Avoca Elementary. Student Council representatives took the Board and audience members on tour of the "Read and Ride" classroom and showed them the new seating area and outdoor library installed by the "Outdoor Classroom". Principal Therese Damman presented to the Board all the good things happening at Avoca Elementary and Student Council Representative Brett Bearss read a PA announcement to the Board.

B. Agenda Items – None at this time.

C. Non-Agenda Items – None at this time.

7. SUPERINTENDENT'S REPORT

Superintendent Nicholl reviewed his report (see attached) which contained the following items:

- Information from Previous Month's Meeting (*Community Relations: District Image*)
- Manufacturing Day (*Instructional Leadership: Support for Students*)
- Bob Watson Honored for the 2016 Regional Honors Award (*Staff Relations*)
- Wellness Committee (*Instructional Leadership: Student Feedback*)
- Boys Tennis (*Board Relations: Information*)
- Avoca Teacher St. Clair County's Distinguished Teacher for October (*Staff Relations: Staff Communications*)
- Girls Golf (*Board Relations: Information*)

Yale Expositor Reporter Jim Brown stated that Libby Huston is Yale's first golf athlete to qualify for the State Tournament.

8. **APPROVAL OF FINANCIAL REPORTS**

Treasurer's Report and Monthly Bills in the amount of \$396,282.59.

Motion by Charney seconded by French to acknowledge receipt of the Treasurers Report, Debt Retirement Fund Report and approve monthly bills in the amount of \$396,282.59

Roll Call Vote:

Zabor- Yes, Monaco- Yes, French- Yes, Sokacz- Yes Hoist- Yes, Bullard- Yes, Charney- Yes
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

9. **APPROVAL OF PERSONNEL REPORT**

A. Instruction and Personnel

1. Hiring

A. Julia Pung, Farrell Emmett Elementary Latch Key Aide

B. Kerry Dykstra, Online Coordinator - Alt. Ed.

C. Katie Allen, Farrell Emmett Elementary Non-Instructional Aide

2. Recommendations to the Substitute List

Motion by Charney seconded by French to approve the Personnel Report as amended.

Roll Call Vote:

Zabor- Yes, Monaco- Yes, French- Yes, Sokacz- Yes Hoist- Yes, Bullard- Yes, Charney- Yes
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

President Zabor suggested to the Board that the Audit Presentation be moved to this section of the agenda. Ms. Zabor introduced Business Services Director Beky Silkworth who in turn introduced Lewis & Knopf Principal & Officer Kim Lindsey. Mr. Lindsey presented the district's 2015-2016 audit report, which is a requirement of the State of Michigan, to the Board and audience. The district was given a "clean" audit which is the highest level of assurance possible for a district's financial statements.

Mr. Lindsey reviewed the Audit Report Presentation provided to each board member and gave praise to Business Services Director Beky Silkworth and her staff for preparing the audit and for the district's ability to remain financially stable this year. Superintendent Nicholl and the Board applauded Director Silkworth and her staff for a "job well done" and for the excellent audit.

10. **OLD BUSINESS**

A. Superintendent's Evaluation (MASB/MASA) Templates

Motion by Bullard seconded by Monaco to approve the MASA Template for the Superintendent's Evaluation as presented.

Zabor- Yes, Monaco- Yes, French- Yes, Sokacz- Yes, Hoist- Yes, Bullard- Yes, Charney- Yes
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

11. **NEW BUSINESS**

A. Audit Presentation

Motion by Charney seconded by French to accept the 2015-2016 Audit Draft as presented.

Zabo- Yes, Monaco- Yes, French- Yes, Sokacz- Yes, Hoist- Yes, Bullard- Yes, Charney- Yes
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

12. **Comments from Board Members, Administration**

- Member Monaco informed the Board that training sessions for the MASA Superintendent's Evaluation would begin with the Board President and Superintendent in January followed by all Board members in February.
- Vice President Bullard thanked Principal Damman for hosting tonight's Board meeting and the Student Council Representatives for the tours.
- President Zabor gave kudos to the staff for the many great things happening at Avoca Elementary.
- Superintendent Nicholl and President Zabor thanked Beky Silkworth and the finance team for the excellent audit and their procedure in doing things correctly.
- Vice President Bullard congratulated Avoca Elementary Teacher Corey Reid on being selected St. Clair County's Distinguished Teacher for October.
- Avoca Principal Therese Damman told the Board she was excited to be employed in Yale Public Schools.
- Superintendent Nicholl revealed that Ms. Silkworth along with retired teacher Steve Hunt had been busy planting flower bulbs at Farrell-Emmett Elementary. Mr. Hunt continues to generously volunteer his time to the district.

13. **Adjournment by Consensus: Time Being 8:32 PM.**

Dena French, Secretary
Yale Board of Education