

## SCHOOL BUS DISCIPLINE

Students who are transported to school by bus have certain responsibilities to assure the orderly and safe transport of all passengers on the school bus. While onboard the bus, passengers are under the authority and directly responsible to the driver of the bus. Certain bus discipline procedures have been established to provide measures for corrective action in cases where a student's behavior is such that the safety of the other students and the driver are placed in jeopardy. If at any time, in the judgment of the bus driver, a student fails to follow instructions and violates any of the "Rules for Safe Transportation and Consideration of Others" the bus driver will issue a warning and if necessary, follow up with a written violation report, (bus write-up). Students receiving a violation report/bus write-up must have it signed by a parent/guardian and present it to the bus driver the following morning, or morning following suspension in order for transportation to be reinstated.

### Elementary Student (Kdg – 5<sup>th</sup> grade) Violations

- 1<sup>st</sup> Warning
- 2<sup>nd</sup> 1 day suspension
- 3<sup>rd</sup> 3 day suspension
- 4<sup>th</sup> 5 day suspension
- 5<sup>th</sup> 10 day suspension & Written behavioral contract

### Jr. High and High School Students (6<sup>th</sup>-12<sup>th</sup> grades) violations

- 1st Warning
- 2nd 5 day suspension
- 3rd 10 day suspension & Written behavioral contract

Once a Behavioral Contract is in place and the student does not comply with the contract, the student may be removed from all Transportation privileges for the remainder of the school year and/or 30 days which ever is longer, this may carry over into the next year.

## **Every discipline problem is a Safety Hazard on a School Bus.**

*It is also important that you and your children know the bus drivers name and route number.*

## IMPORTANT CONTACT NUMBERS

Transportation Office	810-387-3010
Cancellations / Bus Delays	Press #1
Jeri Moody, Director	Press # 4
Yale Schools Direct Lines	810-387-3231
Jeri Moody, Director	ext. 271
Transportation Clerk	ext. 275
High School	ext. 244
Jr High School	ext. 232
Yale Elem. School	ext. 212
Latchkey	ext. 209
Avoca Elementary	810-324-2660
Latchkey	810-324-9510
Farrell-Emmett	810-384-1300
Latchkey	810-384-8910

## EARLY DISMISSAL

Inclement Weather / School Closing / Bus Delay  
(fog, snow, ice, and any other weather related emergency)

Yale Public Schools closings and bus delays will be announced on the following radio and TV stations.

**WSAQ (107 FM) / WPHM (1380 AM) / WBTI (96.9 FM)**  
**WHLS (1450 AM) / WTVG (97.7 FM) / WMIC (660 AM)**  
**TV channels 2 (FOX) / 4 (WDIV) / 7 (WXYZ)**

A bus delay does not mean that school is delayed. Fog delays will be for 2 hours unless otherwise noted. Your student's regular pick-up time will be 2 hours later than normal. However, the schools will be open should you choose to transport your student yourself. If there is a building delay, the school is closed during the building delay.

## FAMILY EMERG. PLANNING

In the event of an early school dismissal, students should know what is expected of them when the parents are not home. Please develop a family emergency plan so your child knows what to do.

1. Go to the neighbors?
2. Have a key for the house?
3. Is your emergency contact information up to date?
4. Elementary students will not be dropped off unless we are positive there is a responsible person there for them.

## DURING INCLEMENT WEATHER

Please dress your child/children appropriately for the weather. In case of a bus breakdown or accident, students may be evacuated or have to wait in a cold bus. Remember you as the parent/guardian have the ultimate responsibility to decide whether or not to send your child/children to school on the school bus; you do have the right to transport them yourself.

## EMERGENCY EVACUATIONS (closing of a building due to gas leak, bomb threat, etc.)

Should any or all of Yale Public School buildings need to be evacuated the following procedures will be followed by the Transportation Department.

Students that normally ride a bus will be transported to their regular drop-off bus stops using emergency routes set up for school evacuation purposes. Your student may or may not have their regular bus driver and/or bus. During a school evacuation dismissal, Elementary and Jr. High School Students may or may not be on the same bus.

Elementary students will not be dropped off unless we are positive there is a responsible person there for them. They will remain on the bus to be taken to a safe area that will be designated according to the emergency situation on that day.

## SCHOOL BUS PASSENGERS

The policies of the State Department of Education are very clear to unauthorized passengers (Sec. 682b). Pre-school children and unauthorized passengers, according to law, may not ride a school bus. Pupils other than those who are designated to get on and off at their assigned bus stop are not authorized to ride the bus without special permission from the Transportation Director and/or designee.

## BUS ROUTES AND STOPS

Safety is the most important factor in transporting Yale Public School Students. The following information is offered to help make pupil transportation safe and successful. Bus stops and bus routes are established on the basis of safety, efficiency, and the age of the students and in accordance with the laws of PA187 of the State of Michigan. Your child may be required to walk to a bus stop. Students are required to cross in front of the bus at all times. Please have your child to the bus stop 5 minutes before the bus is due to arrive. Students must remain seated during the bus route. One stop pick-up/take home policy. Your child's bus stops may be two different locations or addresses; however these locations must be consistent every day Monday through Friday. We will only transport to daycare providers within the school of attendance boundaries. A bus stop request form must be completed for any change of address or (2) two stop separate stop locations for your child/children. Abandon Child Policy A parent must be home and visible when the bus arrives at the bus stop of a kindergarten-3<sup>rd</sup> grade student. If no one is present, the bus driver will then be required to follow the abandon child policy. A visual aide may be used for students 1<sup>st</sup> through 5<sup>th</sup> grade; you must request a form from the Transportation Office.

## BUS PASSES

A bus pass may be issued in an emergency situation only. *We do not issue bus passes for recreational purposes.* Should an emergency occur, contact the Transportation Office for approval.

## FREQUENTLY ASKED QUESTIONS

### ***Isn't the school district required to transport my child?***

School Districts are **NOT** required by law to transport regular education children. Michigan Compiled Law (MCL) 380.1321 outlines the obligation of the school district if its board of education elects to provide transportation.

***Is there a law about how far may child may have to walk to the bus stop?*** No law specifies the maximum distance a student must walk to the bus stop.

***What about the safety of my child getting to and from the bus stop? There are no sidewalks and it's a busy road.*** It is the parents/guardians responsibility to see that a child gets safely to and from the bus stop. The school district provides transportation as a non-mandated service and establishes placement of the bus stops in accordance with the requirements of the law.

***My child spends over two hours a day just riding the bus to and from school. Is there a maximum riding time in the law?*** No there is no maximum riding time in the law for children in kindergarten through 12<sup>th</sup> grade.

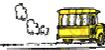
### ***Can my kindergarten student sit in the front of the bus?***

We try to place all kindergarten students in the front of the bus if possible. They may sit with siblings for the first few weeks of school until they are familiar with their surroundings on the school bus, then seat assignment may change.

***Can my student ride the bus to a friend's house?*** No, we do not issue bus passes for recreational purposes, a bus pass may be issued in an emergency, only with the Transportation Directors and/or designees approval. We ask that you respect our policy. Jr. High & high school students cannot ride an Elementary bus home

**If you ever have any questions or concerns please feel free to contact the Transportation Office so they may be addressed in a timely manner.**

## YALE PUBLIC SCHOOLS TRANSPORTATION



JERI MOODY, DIRECTOR

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### INFORMATION IN HELPING TO PROVIDE SAFE TRANSPORTATION

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The Transportation Department would like to welcome you to Yale Public Schools. We are looking forward to providing you with safe and efficient transportation services. In order to maintain high safety standards, it is important that everyone works together. The purpose of this brochure is to provide parents/guardians and their students with general information about Yale Public Schools pupil transportation system. State of Michigan Public Act 187 outlines the laws that all school districts must follow in providing pupil transportation. Yale Public School District covers 158 square miles located in St. Clair and Sanilac Counties. We provide transportation service for all students within the district to and from school, also providing transportation for field trips and athletic sporting events.